

2025 L&D updated course schedule							
Course names	Start Date	End Date	Start/End time	Location	Room Number	Instructors	Registration Link
Time management	18-Feb-25	18-Feb-25	8:30 am-11:30 am	Luanda	S0-12	Induk Lima	Time management & Prioritization - Workday
CLS: Connect Through Conversation	20-Feb-25	20-Feb-25	8:30 am-11:30 am	Luanda	S0-12	Manuel Cristovao	Communication: Connect Through Conversations - Workday
Negotiations and Influencing Skills	27-Feb-25	27-Feb-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus / Manuel Cristovao	Negotiation Skills - Workday
Advance Coaching	5-Mar-25	5-Mar-25	8:30 am-11:30 am	Luanda	S0-12	Manuel Cristovao	Advancing Coaching - Workday
Embracing Change	6-Mar-25	6-Mar-25	8:30 am-11:30 am	Luanda	S0-12	Jose Matos	Driving Change - Workday
Working as a High-Performing Team	11-Mar-25	11-Mar-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Working as a High-Performing Team - Workday
High Impact Feedback and Listening	11-Mar-25	11-Mar-25	8:30 am-11:30 am	Luanda	S0-12	Manuel Cristovao	Feedback & Listening Workshop - Workday
Coaching: Move People Forward	12-Mar-25	12-Mar-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Coaching: Moving People Forward - Workday
CLS: Connect Through Conversation	13-Mar-25	13-Mar-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Communication: Connect Through Conversations - Workday
Negotiations and Influencing Skills	20-Mar-25	20-Mar-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus/Induk Lima	Negotiation Skills - Workday
Time management	25-Mar-25	25-Mar-25	8:30 am-11:30 am	Luanda	S0-12	Jose Matos	Time management & Prioritization - Workday
Creating an Inclusive Environment	9-Apr-25	9-Apr-25	8:30 am-11:30 am	Luanda	S0-12	Jose Matos	Creating an Inclusive Environment - Workday
Navegating Beyond Conflict	15-May-25	15-May-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus	Navigating beyond conflict - Workday
Working As a High Performance Team	20-May-25	20-May-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao	Working as a High-Performing Team - Workday
Making High Quality Decision	21-May-25	21-May-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao	Making High - Quality Decisions(CABGOC) - Workday
Foundation Leadership Forum 1	27-May-25	29-May-25	8:30 am-3:30 pm	Luanda	S0-12	Induk Lima	Foundation Leadership Forum (FLF) - Workday
Adressing Poor Performance	10-Jun-25	10-Jun-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus	Addressing poor performance - Workday
E- Colour	11-Jun-25	11-Jun-25	8:30 am-11:30 am	Luanda	S0-12	Manuel Cristovao	E-Colors Awareness - SASBU - Workday
Creating an Inclusive Environment	12-Jun-25	12-Jun-25	8:30 am-11:30 am	Luanda	S0-12	Jose Matos	Creating an Inclusive Environment - Workday
High Impact Feedback and Listening	17-Jun-25	17-Jun-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Feedback & Listening Workshop - Workday
Navegating Beyond Conflict	18-Jun-25	18-Jun-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Navigating beyond conflict - Workday
Creating an Inclusive Environment	19-Jun-25	19-Jun-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Creating an Inclusive Environment - Workday
Making High Quality Decision	26-Jun-25	26-Jun-25	8:30 am-11:30 am	Luanda	S0-12	Manuel Cristovao	Making High - Quality Decisions(CABGOC) - Workday
Building and Sustaining Trust	8-Jul-25	8-Jul-25	8:30 am-11:30 am	Luanda	S0-12	Induk Lima	Building an Environment of Trust - Workday
E- Colour	10-Jul-25	10-Jul-25	8:30 am-15:00 am	Luanda	S0-12	Jose Matos	E-Colors Awareness - SASBU - Workday
Time management	22-Jul-25	22-Jul-25	8:30 am-11:30 am	Malongo	Caio Room	Antonio Mateus	Time management & Prioritization - Workday
E- Colour	23-Jul-25	23-Jul-25	8:30 am-15:00 am	Malongo	Caio Room	Antonio Mateus	E-Colors Awareness - SASBU - Workday
Negotiations and Influencing Skills	24-Jul-25	24-Jul-25	8:30 am-11:30 am	Malongo	Caio Room	Antonio Mateus	Negotiation Skills - Workday
Coaching: Move People Forward	5-Aug-25	5-Aug-25	8:30 am-11:30 am	Luanda	S0-12	Induk Lima	Coaching: Moving People Forward - Workday
Working As a High Performance Team	7-Aug-25	7-Aug-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus	Working as a High-Performing Team - Workday
Navegating Beyond Conflict	7-Aug-25	7-Aug-25	8:30 am-11:30 am	Luanda	MS Teams	Jose Matos	Navigating beyond conflict - Workday
Executing Strategy at Frontline	12-Aug-25	12-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao	Executing strategy at frontline - Workday
Adressing Poor Performance	13-Aug-25	13-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao	Addressing poor performance - Workday
Navegating Beyond Conflict	14-Aug-25	14-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao	Navigating beyond conflict - Workday
Building and Sustaining Trust	26-Aug-25	26-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Building an Environment of Trust - Workday
Coaching For Peak Performance	26-Aug-25	26-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Antonio Mateus	Coaching for Peak Performance - Workday
Advance Coaching	27-Aug-25	27-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Antonio Mateus	Advancing Coaching - Workday
E- Colour	27-Aug-25	27-Aug-25	8:30 am-15:00 am	Malongo	Caio Room	Induk Lima	E-Colors Awareness - SASBU - Workday
Creating an Inclusive Environment	28-Aug-25	28-Aug-25	8:30 am-11:30 am	Malongo	Caio Room	Induk Lima	Creating an Inclusive Environment - Workday
Negotiations and Influencing Skills	28-Aug-25	28-Aug-25	8:30 am-15:30 pm	Malongo	Caio Room	Jose Matos	Negotiation Skills - Workday
SASBU Leadership Forum	2-Sep-25	11-Sep-25	8:30 am-3:30 pm	Luanda	S0-12	Manuel Cristovao	SASBU Leadership Forum (SLF) - Workday
Foundation Leadership Forum 2	21-Oct-25	23-Oct-25	8:30 am-3:30 pm	Luanda	S0-12	Antonio Mateus	Foundation Leadership Forum (FLF) - Workday
Embracing Change	4-Nov-25	4-Nov-25	8:30 am-11:30 am	Malongo	Caio Room	Jose Matos/Antonio Mateus	Driving Change - Workday
Working As a High Performance Team	5-Nov-25	5-Nov-25	8:30 am-11:30 am	Malongo	Caio Room	Jose Matos/ Antonio Mateus	Working as a High-Performing Team - Workday
SASBU Onboarding	6-Nov-25	6-Nov-25	8:30 am-11:30 am	Malongo	Caio Room	Antonio Mateus/Jose Matos	SASBU HR Onboarding Session - Workday
Working as a High-Performing Team	13-Nov-25	13-Nov-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus	Working as a High-Performing Team - Workday
Making High Quality Decision	18-Nov-25	18-Nov-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao/ Jose Matos	Making High - Quality Decisions(CABGOC) - Workday
Setting Goals and Reviewing Results	19-Nov-25	19-Nov-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao/ Jose Matos	Setting goals & Reviewing Results - Workday
High Impact Feedback and Listening	20-Nov-25	20-Nov-25	8:30 am-11:30 am	Malongo	Caio Room	Manuel Cristovao/ Jose Matos	Feedback & Listening Workshop - Workday
Coaching: Move People Forward	25-Nov-25	25-Nov-25	8:30 am-11:30 am	Luanda	S0-12	Jose Matos	Coaching: Moving People Forward - Workday
New to Chevron	25-Nov-25	25-Nov-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus	Onboarding New to Chevron LearnSpace - Workday
SASBU Onboarding	26-Nov-25	26-Nov-25	8:30 am-11:30 am	Luanda	S0-12	Antonio Mateus/Jose Matos	SASBU HR Onboarding Session - Workday
PC training schedule	Start Date	End Date	Start/End time	Location	Room Number	Instructors	Registration Link
Microsoft Excel Intermediate	11-Feb-25	13-Feb-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft Excel Intermediate - Workday
Microsoft Excel Intermediate	6-May-25	8-May-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft Excel Intermediate - Workday
Microsoft Powerpoint	8-Apr-25	10-Apr-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft PowerPoint - Workday
Power BI	8-Apr-25	10-Apr-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Power BI Foundations - Workday
Microsoft Excel Basic	1-Jul-25	3-Jul-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft Excel Basic - Workday
Microsoft Excel Advanced	12-Aug-25	14-Aug-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft Excel Advanced - Workday
Microsoft Excel Intermediate	9-Sep-25	11-Sep-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft Excel Intermediate - Workday
Microsoft Excel Advanced	14-Oct-25	16-Oct-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft Excel Advanced - Workday
Microsoft Powerpoint	14-Oct-25	16-Oct-25	8h00-12h00	Luanda/ Malongo	MS Teams	Okwin	Microsoft PowerPoint - Workday
Language training schedule	Start Date	End Date	Start/End time	Location	Room Number	Instructors	Registration Link
Busines Writing - Modules	19-Feb-25	25-Mar-25	8:00 - 10:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
English (Elementary) - Part-Time	19-Feb-25	25-Apr-25	10:00 - 12:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
English (Intermediate) - Part-Time	19-Feb-25	25-Apr-25	10:00 - 12:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
English (Intermediate) - Part-Time	6-May-25	7-Jul-25	10:00 - 12:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
English (Elementary) - Part-Time	6-May-25	7-Jul-25	10:00 - 12:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
English (Upper Intermediate) - Part - Time	5-Aug-25	8-Oct-25	8:00 - 10:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
Busines Writing - Modules	12-Aug-25	15-Sep-25	8:00 - 10:00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
French Niveaux A1	19-Feb-25	18-Mar-25	8h00 - 10h00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested

French Niveaux A2	12-Aug-25	6-Nov-25	8h00 - 10h00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
Portugues Iniciante	19-Feb-25	18-Mar-25	8h00 - 10h00	Luanda	MS Teams	Okwin	Links will be provided once placements is requested
	12-Aug-25	6-Nov-25	8h00 - 10h00	Luanda	In-Person	Okwin	Links will be provided once placements is requested
Portugues Intermédio	12-Aug-25	6-Nov-25	8h00 - 10h00	Luanda	In-Person	Okwin	Links will be provided once placements is requested
Portugues Avançado	19-Feb-25	18-Mar-25	8h00 - 10h00	Luanda	In-Person	Okwin	Links will be provided once placements is requested
	12-Aug-25	6-Nov-25	8h00 - 10h00	Luanda	In-Person	Okwin	Links will be provided once placements is requested
In-country training schedule	Start Date	End Date	Start/End time	Location	Room Number	Instructors	Registration Link
Effective Communication & Presentation Skill (CABGOC)	11-Feb-25	13-Feb-25	8:00 am-15:30 pm	Luanda	MS Teams	Let's Talk	Effective Communication and Presentation Skills(CABGOC) - Workday
Business Strategy	18-Feb-25	20-Feb-25	8:00 am-15:30 pm	Luanda	S0-11	Let's Talk	Estrategia Empresarial - Business Strategy - Workday
Economic and Financial Analysis for Projects	11-Mar-25	13-Mar-25	8:00 am-15:30 pm	Luanda	S0-12	Let's Talk	Análise Económica e Financeira de Projectos - Economic and Financial Analysis for Projects - Workday
Personal and Career Success - The Importance of Resilience Skills	11-Mar-25	13-Mar-25	8:00 am-15:30 pm	Luanda	MS Teams	Let's Talk	Resiliencia Sucesso Pessoal e Organizacional - Personal and Career Success - The Importance of Resilience Skills - Workday
Effective Communication & Presentation Skill (CABGOC)	15-Apr-25	17-Apr-25	8:00 am-15:30 pm	Luanda	S0-12	Let's Talk	Effective Communication and Presentation Skills(CABGOC) - Workday
Project Management	15-Apr-25	17-Apr-25	8:00 am-15:30 pm	Luanda	S0-10	Let's Talk	Project Management - Workday
Critical Thinking	13-May-25	15-May-25	8:30 am-11:30 am	Luanda	MS Teams	Let's Talk	Critical Thinking - Desenvolvimento do Pensamento Criativo - Workday
Stress Management	13-May-25	15-May-25	8:00 am-15:30 pm	Luanda	MS Teams	Let's Talk	Gestão de Stress, Planeamento e Organização do Trabalho com Inteligência Emocional - Workday
The emotional Intelligence in the conflict management	24-Jun-25	26-Jun-25	8:00 am-15:30 pm	Luanda	S0-10	Let's Talk	Inteligencia Emocional na Gestao de Conflitos - The emotional Intelligence in the conflict management - Workday
Supply Chain and Logistics	24-Jun-25	26-Jun-25	8:00 am-15:30 pm	Luanda	S0-11	Let's Talk	Aprovisionamento e Logística - Supply Chain and Logistics - Workday
Critical Thinking	22-Jul-25	24-Jul-25	8:30 am-11:30 am	Luanda	MS Teams	Let's Talk	Critical Thinking - Desenvolvimento do Pensamento Criativo - Workday
Effective Communication & Presentation Skill (CABGOC)	19-Aug-25	21-Aug-25	8:00 am-15:30 pm	Luanda	MS Teams	Let's Talk	Effective Communication and Presentation Skills(CABGOC) - Workday