

| 2025 L&D updated course schedule | | | | | | | |
|--|------------|-----------|------------------|-----------------|-------------|-----------------------------------|--|
| Course names | Start Date | End Date | Start/End time | Location | Room Number | Instructors | Registration Link |
| Time management | 18-Feb-25 | 18-Feb-25 | 8:30 am-11:30 am | Luanda | S0-12 | Induk Lima | Time management & Prioritization - Workday |
| CLS: Connect Through Conversation | 20-Feb-25 | 20-Feb-25 | 8:30 am-11:30 am | Luanda | S0-12 | Manuel Cristovao | Communication: Connect Through Conversations - Workday |
| Negotiations and Influencing Skills | 27-Feb-25 | 27-Feb-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus / Manuel Cristovao | Negotiation Skills - Workday |
| Advance Coaching | 5-Mar-25 | 5-Mar-25 | 8:30 am-11:30 am | Luanda | S0-12 | Manuel Cristovao | Advancing Coaching - Workday |
| Embracing Change | 6-Mar-25 | 6-Mar-25 | 8:30 am-11:30 am | Luanda | S0-12 | Jose Matos | Driving Change - Workday |
| Working as a High-Performing Team | 11-Mar-25 | 11-Mar-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Working as a High-Performing Team - Workday |
| High Impact Feedback and Listening | 11-Mar-25 | 11-Mar-25 | 8:30 am-11:30 am | Luanda | S0-12 | Manuel Cristovao | Feedback & Listening Workshop - Workday |
| Coaching: Move People Forward | 12-Mar-25 | 12-Mar-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Coaching: Moving People Forward - Workday |
| CLS: Connect Through Conversation | 13-Mar-25 | 13-Mar-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Communication: Connect Through Conversations - Workday |
| Negotiations and Influencing Skills | 20-Mar-25 | 20-Mar-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus/Induk Lima | Negotiation Skills - Workday |
| Time management | 25-Mar-25 | 25-Mar-25 | 8:30 am-11:30 am | Luanda | S0-12 | Jose Matos | Time management & Prioritization - Workday |
| Creating an Inclusive Environment | 9-Apr-25 | 9-Apr-25 | 8:30 am-11:30 am | Luanda | S0-12 | Jose Matos | Creating an Inclusive Environment - Workday |
| Navigating Beyond Conflict | 15-May-25 | 15-May-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus | Navigating beyond conflict - Workday |
| Working As a High Performance Team | 20-May-25 | 20-May-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao | Working as a High-Performing Team - Workday |
| Making High Quality Decision | 21-May-25 | 21-May-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao | Making High - Quality Decisions(CABGOC) - Workday |
| Foundation Leadership Forum 1 | 27-May-25 | 29-May-25 | 8:30 am-3:30 pm | Luanda | S0-12 | Induk Lima | Foundation Leadership Forum (FLF) - Workday |
| Addressing Poor Performance | 10-Jun-25 | 10-Jun-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus | Addressing poor performance - Workday |
| E- Colour | 11-Jun-25 | 11-Jun-25 | 8:30 am-15:00 am | Luanda | S0-12 | Manuel Cristovao | E-Colors Awareness - SASBU - Workday |
| Creating an Inclusive Environment | 12-Jun-25 | 12-Jun-25 | 8:30 am-11:30 am | Luanda | S0-12 | Jose Matos | Creating an Inclusive Environment - Workday |
| High Impact Feedback and Listening | 17-Jun-25 | 17-Jun-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Feedback & Listening Workshop - Workday |
| Navigating Beyond Conflict | 18-Jun-25 | 18-Jun-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Navigating beyond conflict - Workday |
| Creating an Inclusive Environment | 19-Jun-25 | 19-Jun-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Creating an Inclusive Environment - Workday |
| Making High Quality Decision | 26-Jun-25 | 26-Jun-25 | 8:30 am-11:30 am | Luanda | S0-12 | Manuel Cristovao | Making High - Quality Decisions(CABGOC) - Workday |
| Building and Sustaining Trust | 8-Jul-25 | 8-Jul-25 | 8:30 am-11:30 am | Luanda | S0-12 | Induk Lima | Building an Environment of Trust - Workday |
| E- Colour | 10-Jul-25 | 10-Jul-25 | 8:30 am-15:00 am | Luanda | S0-12 | Jose Matos | E-Colors Awareness - SASBU - Workday |
| Time management | 22-Jul-25 | 22-Jul-25 | 8:30 am-11:30 am | Malongo | Caio Room | Antonio Mateus | Time management & Prioritization - Workday |
| E-Colour | 23-Jul-25 | 23-Jul-25 | 8:30 am-15:00 am | Malongo | Caio Room | Antonio Mateus | E-Colors Awareness - SASBU - Workday |
| Negotiations and Influencing Skills | 24-Jul-25 | 24-Jul-25 | 8:30 am-11:30 am | Malongo | Caio Room | Antonio Mateus | Negotiation Skills - Workday |
| Coaching: Move People Forward | 5-Aug-25 | 5-Aug-25 | 8:30 am-11:30 am | Luanda | S0-12 | Induk Lima | Coaching: Moving People Forward - Workday |
| Working As a High Performance Team | 7-Aug-25 | 7-Aug-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus | Working as a High-Performing Team - Workday |
| Navigating Beyond Conflict | 7-Aug-25 | 7-Aug-25 | 8:30 am-11:30 am | Luanda | MS Teams | Jose Matos | Navigating beyond conflict - Workday |
| Executing Strategy at Frontline | 12-Aug-25 | 12-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao | Executing strategy at frontline - Workday |
| Addressing Poor Performance | 13-Aug-25 | 13-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao | Addressing poor performance - Workday |
| Navigating Beyond Conflict | 14-Aug-25 | 14-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao | Navigating beyond conflict - Workday |
| Building and Sustaining Trust | 26-Aug-25 | 26-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Building an Environment of Trust - Workday |
| Coaching For Peak Performance | 26-Aug-25 | 26-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Antonio Mateus | Coaching for Peak Performance - Workday |
| Advance Coaching | 27-Aug-25 | 27-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Antonio Mateus | Advancing Coaching - Workday |
| E- Colour | 27-Aug-25 | 27-Aug-25 | 8:30 am-15:00 am | Malongo | Caio Room | Induk Lima | E-Colors Awareness - SASBU - Workday |
| Creating an Inclusive Environment | 28-Aug-25 | 28-Aug-25 | 8:30 am-11:30 am | Malongo | Caio Room | Induk Lima | Creating an Inclusive Environment - Workday |
| Negotiations and Influencing Skills | 28-Aug-25 | 28-Aug-25 | 8:30 am-15:30 pm | Malongo | Caio Room | Jose Matos | Negotiation Skills - Workday |
| SASBU Leadership Forum | 2-Sep-25 | 11-Sep-25 | 8:30 am-3:30 pm | Luanda | S0-12 | Manuel Cristovao | SASBU Leadership Forum (SLF) - Workday |
| Foundation Leadership Forum 2 | 21-Oct-25 | 23-Oct-25 | 8:30 am-3:30 pm | Luanda | S0-12 | Antonio Mateus | Foundation Leadership Forum (FLF) - Workday |
| Embracing Change | 4-Nov-25 | 4-Nov-25 | 8:30 am-11:30 am | Malongo | Caio Room | Jose Matos/Antonio Mateus | Driving Change - Workday |
| Working As a High Performance Team | 5-Nov-25 | 5-Nov-25 | 8:30 am-11:30 am | Malongo | Caio Room | Jose Matos/ Antonio Mateus | Working as a High-Performing Team - Workday |
| SASBU Onboarding | 6-Nov-25 | 6-Nov-25 | 8:30 am-11:30 am | Malongo | Caio Room | Antonio Mateus/Jose Matos | SASBU HR Onboarding Session - Workday |
| Working as a High-Performing Team | 13-Nov-25 | 13-Nov-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus | Working as a High-Performing Team - Workday |
| Making High Quality Decision | 18-Nov-25 | 18-Nov-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao/ Jose Matos | Making High - Quality Decisions(CABGOC) - Workday |
| Setting Goals and Reviewing Results | 19-Nov-25 | 19-Nov-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao/ Jose Matos | Setting goals & Reviewing Results - Workday |
| High Impact Feedback and Listening | 20-Nov-25 | 20-Nov-25 | 8:30 am-11:30 am | Malongo | Caio Room | Manuel Cristovao/ Jose Matos | Feedback & Listening Workshop - Workday |
| Coaching: Move People Forward | 25-Nov-25 | 25-Nov-25 | 8:30 am-11:30 am | Luanda | S0-12 | Jose Matos | Coaching: Moving People Forward - Workday |
| New to Chevron | 25-Nov-25 | 25-Nov-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus | Onboarding New to Chevron LearnSpace - Workday |
| SASBU Onboarding | 26-Nov-25 | 26-Nov-25 | 8:30 am-11:30 am | Luanda | S0-12 | Antonio Mateus/Jose Matos | SASBU HR Onboarding Session - Workday |
| PC training schedule | Start Date | End Date | Start/End time | Location | Room Number | Instructors | Registration Link |
| Microsoft Excel Intermediate | 11-Feb-25 | 13-Feb-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft Excel Intermediate - Workday |
| Microsoft Excel Intermediate | 6-May-25 | 8-May-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft Excel Intermediate - Workday |
| Microsoft Powerpoint | 8-Apr-25 | 10-Apr-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft PowerPoint - Workday |
| Power BI | 8-Apr-25 | 10-Apr-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Power BI Foundations - Workday |
| Microsoft Excel Basic | 1-Jul-25 | 3-Jul-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft Excel Basic - Workday |
| Microsoft Excel Advanced | 12-Aug-25 | 14-Aug-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft Excel Advanced - Workday |
| Microsoft Excel Intermediate | 9-Sep-25 | 11-Sep-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft Excel Intermediate - Workday |
| Microsoft Excel Advanced | 14-Oct-25 | 16-Oct-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft Excel Advanced - Workday |
| Microsoft Powerpoint | 14-Oct-25 | 16-Oct-25 | 8h00-12h00 | Luanda/ Malongo | MS Teams | Okwin | Microsoft PowerPoint - Workday |
| Language training schedule | Start Date | End Date | Start/End time | Location | Room Number | Instructors | Registration Link |
| Business Writing - Modules | 19-Feb-25 | 25-Mar-25 | 8:00 - 10:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| English (Elementary) - Part-Time | 19-Feb-25 | 25-Apr-25 | 10:00 - 12:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| English (Intermediate) - Part-Time | 19-Feb-25 | 25-Apr-25 | 10:00 - 12:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| English (Intermediate) - Part-Time | 6-May-25 | 7-Jul-25 | 10:00 - 12:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| English (Elementary) - Part-Time | 6-May-25 | 7-Jul-25 | 10:00 - 12:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| English (Upper Intermediate) - Part - Time | 5-Aug-25 | 8-Oct-25 | 8:00 - 10:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| Business Writing - Modules | 12-Aug-25 | 15-Sep-25 | 8:00 - 10:00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| French Niveaux A1 | 19-Feb-25 | 18-Mar-25 | 8h00 - 10h00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |

| French Niveaux A2 | 12-Aug-25 | 6-Nov-25 | 8h00 - 10h00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
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| Portugues Iniciante | 19-Feb-25 | 18-Mar-25 | 8h00 - 10h00 | Luanda | MS Teams | Okwin | Links will be provided once placements is requested |
| | 12-Aug-25 | 6-Nov-25 | 8h00 - 10h00 | Luanda | In-Person | Okwin | Links will be provided once placements is requested |
| Portugues Intermédio | 12-Aug-25 | 6-Nov-25 | 8h00 - 10h00 | Luanda | In-Person | Okwin | Links will be provided once placements is requested |
| Portugues Avançado | 19-Feb-25 | 18-Mar-25 | 8h00 - 10h00 | Luanda | In-Person | Okwin | Links will be provided once placements is requested |
| | 12-Aug-25 | 6-Nov-25 | 8h00 - 10h00 | Luanda | In-Person | Okwin | Links will be provided once placements is requested |
| In-country training schedule | Start Date | End Date | Start/End time | Location | Room Number | Instructors | Registration Link |
| Effective Communication & Presentation Skill (CABGOC) | 11-Feb-25 | 13-Feb-25 | 8:00 am-15:30 pm | Luanda | MS Teams | Let's Talk | Effective Communication and Presentation Skills(CABGOC) - Workday |
| Business Strategy | 18-Feb-25 | 20-Feb-25 | 8:00 am-15:30 pm | Luanda | S0-11 | Let's Talk | Estrategia Empresarial - Business Strategy - Workday |
| Economic and Financial Analysis for Projects | 11-Mar-25 | 13-Mar-25 | 8:00 am-15:30 pm | Luanda | S0-12 | Let's Talk | Análise Económica e Financeira de Projectos - Economic and Financial Analysis for Projects - Workday |
| Personal and Career Success - The Importance of Resilience Skills | 11-Mar-25 | 13-Mar-25 | 8:00 am-15:30 pm | Luanda | MS Teams | Let's Talk | Resiliencia Sucesso Pessoal e Organizacional - Personal and Career Success - The Importance of Resilience Skills - Workday |
| Effective Communication & Presentation Skill (CABGOC) | 15-Apr-25 | 17-Apr-25 | 8:00 am-15:30 pm | Luanda | S0-12 | Let's Talk | Effective Communication and Presentation Skills(CABGOC) - Workday |
| Project Management | 15-Apr-25 | 17-Apr-25 | 8:00 am-15:30 pm | Luanda | S0-10 | Let's Talk | Project Management - Workday |
| Critical Thinking | 13-May-25 | 15-May-25 | 8:30 am-11:30 am | Luanda | MS Teams | Let's Talk | Critical Thinking - Desenvolvimento do Pensamento Criativo - Workday |
| Stress Management | 13-May-25 | 15-May-25 | 8:00 am-15:30 pm | Luanda | MS Teams | Let's Talk | Gestão de Stress, Planeamento e Organização do Trabalho com Inteligência Emocional - Workday |
| The emotional Intelligence in the conflict management | 24-Jun-25 | 26-Jun-25 | 8:00 am-15:30 pm | Luanda | S0-10 | Let's Talk | Inteligencia Emocional na Gestao de Conflitos - The emotional Intelligence in the conflict management - Workday |
| Supply Chain and Logistics | 24-Jun-25 | 26-Jun-25 | 8:00 am-15:30 pm | Luanda | S0-11 | Let's Talk | Aprovisionamento e Logística - Supply Chain and Logistics - Workday |
| Critical Thinking | 22-Jul-25 | 24-Jul-25 | 8:30 am-11:30 am | Luanda | MS Teams | Let's Talk | Critical Thinking - Desenvolvimento do Pensamento Criativo - Workday |
| Effective Communication & Presentation Skill (CABGOC) | 19-Aug-25 | 21-Aug-25 | 8:00 am-15:30 pm | Luanda | MS Teams | Let's Talk | Effective Communication and Presentation Skills(CABGOC) - Workday |